

Your Name

Your Street Address

City, State, Zip Code

Telephone number

Email address

Objective:

List your job objective (target) here

Education:

University Name, City, State

Type Degree (full degree name)

Date

Experience:

Job Title

Company name, City, State

Job Description (Use Action Words)

Dates of Employment

Job Title

Company name, City, State

Job Description (Use Action Words)

Dates of Employment

Job Title

Company name, City, State

Job Description (Use Action Words)

Dates of Employment

Activities:

List activities

Honors/Awards:

List honors and awards, publications, etc.